

JOB POSTING #1

Family Service Interpretation Centre (FSIC)

FSIC is a well-respected center in Toronto with qualified and certified interpreters and translators. The FSIC has been an active institution since the year 1910. FSIC provides interpretation and translation services for over 100 languages. We are looking at hiring individuals with a passion for helping those who struggle with communicating in English. You will be the voice for those people who do not have one, yet.

Job Responsibilities:

- Interpret spoken language from English to French, and French to English
- Translate written language from English to French, and French to English
- Assist clients at a variety of different appointments
- Drive to a variety of different locations

Qualifications:

- Fluent in both English and French
- Great organizational skills
- Class 5 drivers License
- Translation and interpretation certification anywhere in Canada

JOB POSTING #2

Alberta Engineering Company (AEC)

The AEC is an engineering focused company which hires engineers from a variety of different engineering branches. We have been responsible for many different projects around Alberta. We are looking for engineers with a passion for problem solving, and getting their hands dirty.

Job Responsibilities:

- Performing roadway designs
- Developing engineering documents such as design reports and technically written memos
- Supervise workers on construction sites
- Drive to a variety of different locations

Qualifications:

- Undergraduate degree in Civil Engineering
- Great organizational and leadership skills
- Sound problem solving skills
- Class 5 drivers License

JOB POSTING #3

Lethbridge School District 51

Lethbridge School District 51 prides itself in its teachers, administrators, and students. We believe in inclusivity, power in diversity, and equity. We are looking for qualified teachers, who practice compassion, leadership, and flexibility.

Job Responsibilities:

- Communicating clearly with students, teachers, administration, and other staff members.
- Ability to work under pressure, and improvise when things do not go as planned.
- Writing lesson plans, and instructing lessons in any subject from Kindergarten to grade twelve.

Qualifications:

- Undergraduate degree in Education
- Great organizational and leadership skills
- One year of experience working with children

JOB POSTING #4

Vancouver Commercial Bank (VCB)

The VCB is a bank located in various cities throughout British Columbia. With over 1,000 branches around the province, and more branches opening up, we are looking at hiring bank tellers with at least one year of customer service experience. British Columbia is a diverse province with people from all over the world; therefore, knowing more than one language would be helpful for this position.

Job Responsibilities:

- Providing exceptional customer service to all VCB customers
- Excellent communication skills in more than one language.
- Organizing banking documents, and customer banking profiles.
- Counting and handling large amounts of money.

Qualifications:

- Undergraduate degree in accounting, finance, or business administration
- Great organizational and leadership skills
- Banking certification

JOB POSTING #5

Lethbridge Law Firm (LLF)

The LLF is celebrating it's one hundredth anniversary this year, and we are hiring more and more lawyers to keep the firm running as well as it does. We hire lawyers that treat clients with respect, dignity, and utmost importance.

Job Responsibilities:

- Forging strong relationships with clients
- Organizing and handling legal documentation
- Providing sound legal advice to clients
- Communicating effectively and efficiently with colleagues

Qualifications:

- Juris Doctor degree from any university in North America
- Great organizational and leadership skills
- Sound problem solving, and communication skills
- Fluency in more than one language is an asset

ESL RESOURCE PROJECT – JOB POSTING EXEMPLARS

JOB POSTING #6

Halifax Shopping Centre; Tommy Hilfiger

Tommy Hilfiger is a well-known designer brand that can be found anywhere around the world! Known for great quality clothing and accessories, Tommy Hilfiger looks to maintain its reputation by hiring a sales manager with great product knowledge, and a good understanding of fashion.

Job Responsibilities:

- Providing sound customer service to all customers
- Counting the till at the end of every shift
- Managing schedules of sales associates, key holders, and assistant managers
- Identifying sales goals for the entire sales team
- Communicating sales goals to administrative team

Qualifications:

- Minimum four years of retail experience
- Great organizational, communication, and leadership skills