|  |  |
| --- | --- |
| Sharing Your Opinion on a Workplace Issue | Speaking |
| **Theme:** Employment | **CLB Level:** 5 |
| **Topic:** On the Job | **Competency:** Sharing Information - IV |

## Assessment Activity/Tool

|  |  |  |  |
| --- | --- | --- | --- |
| **What you can do** | **A Little** | **Most** | **All** |
| Overall | 0 | 2 | 4 |
| Provided their opinion on the topic in an appropriate way |  |  |  |
| Analytic | 0 | 1 | 2 |
| Asked relevant questions |  |  |  |
| Expressed their feelings about the issue |  |  |  |
| Provided the required information on the topic |  |  |  |
| Used some non-verbal gestures and cues |  |  |  |
| Agreed or disagreed appropriately |  |  |  |

|  |  |  |
| --- | --- | --- |
| Success = 12/14 | **Score:** \_\_\_\_ /14 | **Pass:** ❑ Yes ❑ No |

### Teacher Comments

|  |  |
| --- | --- |
| Continue: | Next Time: |

## Self-Assessment

**Task:** Listening to a Workplace Disagreement

**Skill/Competency:** Listening/Comprehending Information IV

1. Check **Yes**, **Maybe**, or **No** for the following statements.

|  |  |  |  |
| --- | --- | --- | --- |
| **Did you … ?** | **Yes** | **Maybe** | **No** |
| 1. Ask relevant questions?
 |  |  |  |
| 1. Share your feelings on the issue?
 |  |  |  |
| 1. Provide the required information?
 |  |  |  |
| 1. Use some gestures?
 |  |  |  |
| 1. Agree or disagree appropriately?
 |  |  |  |
| 1. Provide your opinion on the topic?
 |  |  |  |

1. Answer the questions.
	1. What did you learn from this task? What was useful for you?

* 1. How can you use this in your daily life? Provide an example.

* 1. What was not useful for you? What do you want to learn next time?